

FEB 25 2009

S1R

TO: Rick Prieto, Region VI
Social Security Administration


SUBJECT: Indoor Air Quality Screening--ACTION

Attached is a copy of the indoor air quality screening recorded on a Facility Assessment Checklist (FAC). The screening was completed on-site by the Public Health Service on January 21, 2009 for the Shawnee Field Office located at 909 East Federal Street, Shawnee, OK (SSA#796).

The screening was conducted for this facility as part of our nationwide Indoor Air Quality program. Based on our review of the FAC we have concluded that a follow-up survey is not warranted at this time. However, the building owner should evaluate the ventilation system to insure sufficient outdoor air is introduced into the occupied environment.

Please forward a copy of this information to the local SSA office, GSA and your Regional Labor Management Representative for distribution to the local Union Health and Safety Representative.

If you have any questions or need additional information concerning this report, please contact me on 410-965-6349. If you have any other environmental concerns, please contact our Environmental Hotline on 410 966-7026.



Dwight Lucas
Office Environmental Health and
Occupational Safety, SSA

Attachments

cc:
Jamie Bryant, PHS, Region VI (cover only)
Selena Gibson, SSA, LMR (cover only)
Francis Forster, PHS

FACILITY ASSESSMENT CHECKLIST

Building: Shawnee Field office GSA Building #: OK1462
 Address: 909 E. Federal street SSA Building #: 796
Shawnee OK, 74804
 SSA Facilities Manager/Contact Person (Name, Title, Phone #, Fax and e-mail): Micheal
Griffin - phone # 405-273-1025, Fax 405-273-2469
 Surveyor(s): Manesh Patel Date of Survey: 1/21/09

Date of Construction: Feb. 2004

Brief Construction/Facility Description: Single story-stand alone brick building. The roof is pitched and consists of sheet metal. The interior walls are wallboard. The floors consists of vinyl, ceramic, and carpet tile. The ceiling are wallboard or suspended lay-in water panels

Approximate Size of SSA Space: 6,836 Square Feet

Number of SSA Employees on Roster: 16

Location of Parking: Below Building Street Level Street Lot Attached Garage

Have there been any major renovations within: >5yrs >2-5 yrs 1-2 yrs <1yr None
 (Note: Consider the date of construction as well as the date of any major renovations and use the most recent date). If yes, explain: _____

Are there any maintenance shops or chemical processes in the building? Yes No
 If yes, explain: _____

Are there any pollutant sources in close proximity to the fresh air intake? (i.e. loading dock, cooling tower, sanitary/exhaust vents, etc., as well as surrounding area) Yes No
 If yes, explain: _____

Have any odors been reported? Yes No
 If yes, explain: _____

Has there been any water damage within the last 5 years? Yes ___ No
 If yes, explain the extent of the damage and approximate date of occurrence: _____

Has the problem been corrected? Yes ___ No ___ Unsure ___

Explain: _____

Does the HVAC system appear to be well maintained? (i.e. cleanliness of supply/return grilles, mechanical area(s), if accessible) Yes No ___ Unsure ___ Explain: _____

Are the occupants generally satisfied with the HVAC system hours of operation? Yes ___ No ___ Unsure ___

If no, explain: _____

What is the rated air flow (CFM/person) of the HVAC system? <5 ___ 5-20 ___ >20 ___ Unsure

Have any health or environmental studies been conducted? Yes (obtain copies) No ___
 Asbestos survey (2005)

Is an Indoor Air Quality Complaint Log maintained? Yes ___ (obtain copy) No

Source of HVAC Information: Michael Griffin

SAMPLING:

Outdoors background

Weather conditions: Sunny / cool

Time: 10:04 am/pm Location: Employee parking area

CO₂ Result: ___ % 485 ppm Temperature 58.9 Relative Humidity 24.8

Indoors

Time: 10:08 am/pm Number of building occupants: ___ Location: open work area - East

CO₂ Result: ___ % 897 ppm Temperature 69.8 Relative Humidity 35.3

Time: 10:15 am/pm Number of building occupants: ___ Location: open work area - west

CO₂ Result: ___ % 982 ppm Temperature 68.9 Relative Humidity 38.6

Time: 10:20 am/pm Number of building occupants: ___ Location: multipurpose Rm

CO₂ Result: ___ % 1286 ppm Temperature 70.1 Relative Humidity 39.6

Additional comments, observations or pertinent information: _____
 Information based on interview with onsite SSA EHS manager.