

FEB 27 2009

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TO: Rick Prieto, Region VI  
Social Security Administration

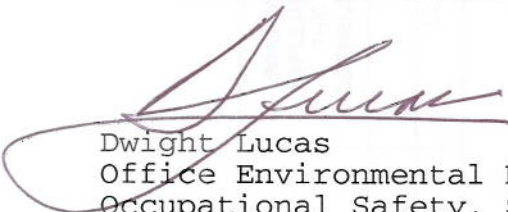
SUBJECT: Indoor Air Quality Screening--ACTION

Attached is a copy of the indoor air quality screening recorded on a Facility Assessment Checklist (FAC). The screening was completed on-site by the Public Health Service on January 21, 2009 for the Okmulgee Field Office located at 308 Creek Place, Okmulgee, OK (SSA#B45).

The screening was conducted for this facility as part of our nationwide Indoor Air Quality program. Based on our review of the FAC we have concluded that a follow-up survey is not warranted at this time. However, the building owner should evaluate the ventilation system to insure sufficient outdoor air is introduced into the occupied environment.

Please forward a copy of this information to the local SSA office, GSA and your Regional Labor Management Representative for distribution to the local Union Health and Safety Representative.

If you have any questions or need additional information concerning this report, please contact me on 410-965-6349. If you have any other environmental concerns, please contact our Environmental Hotline on 410 966-7026.



Dwight Lucas  
Office Environmental Health and  
Occupational Safety, SSA

Attachments

cc:  
Jamie Bryant, PHS, Region VI (cover only)  
Selena Gibson, SSA, LMR (cover only)  
Francis Forster, PHS

### FACILITY ASSESSMENT CHECKLIST

Building: Okmulgee Field office

GSA Building #: OK1472

Address: 308 Creek place

SSA Building #: B45

Okmulgee, OK 74447

SSA Facilities Manager/Contact Person (Name, Title, Phone #, Fax and e-mail): Lottie Dotson

phone # 918-756-6903

Surveyor(s): Manesh Patel

Date of Survey: 1/21/09

Date of Construction: Feb. 2005

Brief Construction/Facility Description: Single story-stand alone brick building. The roof is pitched and consists of sheet metal. The interior walls are wallboard. The floors are vinyl, ceramic, or carpet tiles. The ceilings are wallboard or suspended lay-in w/ht panels.

Approximate Size of SSA Space: 5,694 Square Feet

Number of SSA Employees on Roster: 7

Location of Parking: Below Building  Street Level  Street Lot  Attached Garage

Have there been any major renovations within: >5yrs  >2-5 yrs  1-2 yrs  <1yr  None

(Note: Consider the date of construction as well as the date of any major renovations and use the most recent date). If yes, explain: \_\_\_\_\_

Are there any maintenance shops or chemical processes in the building? Yes  No

If yes, explain: \_\_\_\_\_

Are there any pollutant sources in close proximity to the fresh air intake? (i.e. loading dock, cooling tower, sanitary/exhaust vents, etc., as well as surrounding area) Yes  No

If yes, explain: \_\_\_\_\_

Have any odors been reported? Yes  No

If yes, explain: \_\_\_\_\_

Has there been any water damage within the last 5 years? Yes \_\_\_ No   
If yes, explain the extent of the damage and approximate date of occurrence: \_\_\_\_\_

Has the problem been corrected? Yes \_\_\_ No \_\_\_ Unsure \_\_\_

Explain: \_\_\_\_\_

Does the HVAC system appear to be well maintained? (i.e. cleanliness of supply/return grilles, mechanical area(s), if accessible) Yes  No \_\_\_ Unsure \_\_\_ Explain: \_\_\_\_\_

Are the occupants generally satisfied with the HVAC system hours of operation? Yes  No \_\_\_ Unsure \_\_\_

If no, explain: \_\_\_\_\_

What is the rated air flow (CFM/person) of the HVAC system? <5 \_\_\_ 5-20 \_\_\_ >20 \_\_\_ Unsure

Have any health or environmental studies been conducted? Yes \_\_\_ (obtain copies) No

Is an Indoor Air Quality Complaint Log maintained? Yes \_\_\_ (obtain copy) No

Source of HVAC Information: Ryan Gassaway - supervisor

**SAMPLING:**

**Outdoors background**

Weather conditions: Sunny

Time: 2:08 am/pm Location: public parking area

CO<sub>2</sub> Result: \_\_\_ % 481 ppm Temperature 62.4 Relative Humidity 20.3

**Indoors**

Time: 2:13 am/pm Number of building occupants: 14 Location: open work area - west

CO<sub>2</sub> Result: \_\_\_ % 948 ppm Temperature 73.2 Relative Humidity 24.2

Time: 2:18 am/pm Number of building occupants: 14 Location: open work area - East

CO<sub>2</sub> Result: \_\_\_ % 1012 ppm Temperature 74.8 Relative Humidity 23.8

Time: 2:22 am/pm Number of building occupants: 14 Location: multi-purpose Rm

CO<sub>2</sub> Result: \_\_\_ % 1042 ppm Temperature 74.5 Relative Humidity 21.3

Additional comments, observations or pertinent information: \_\_\_\_\_

Information based on interview with onsite SSA EHS manager.