



# SOCIAL SECURITY

## MEMORANDUM

Date: 09/22/07

To: Lollie Driulini  
AFGE Regional Health and Safety Officer

From: Rick Prieto,  
SSA Facilities Team Dallas, TX

Subject: Indoor Air Quality Screening for The Clinton, OK District Office.

Attached is a copy of the indoor air quality screening recorded on a Facility Assessment Checklist (FAC) by the US Public Health Service (PHS) for the Office located at 410 Opal Avenue Clinton, OK. The FAC was conducted at this facility as part of our Indoor Air Quality Program. Based on the review of the FAC, we are not recommending any additional action for this facility at this time.

If you have any questions, please call me at 214-767-3104 in Management and Operations Support or E-mail me at the following address: [ricardo.prieto@ssa.gov](mailto:ricardo.prieto@ssa.gov).

Thank You

Rick Prieto

SIR

JUL 23 2007

TO: Rick Prieto, Region VI  
Social Security Administration

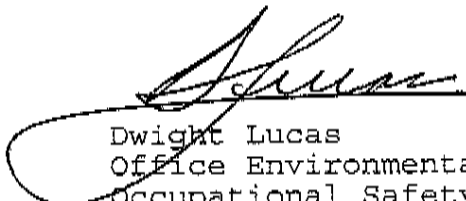
SUBJECT: Indoor Air Quality Screening--ACTION

Attached is a copy of the indoor air quality screening recorded on a Facility Assessment Checklist (FAC). The screening was completed on-site by the Public Health Service on July 10, 2007 for the Clinton Field Office located at 410 Opal Avenue, Clinton, Oklahoma (SSA#798).

The screening was conducted for this facility as part of our nationwide Indoor Air Quality program. Based on our review of the FAC we have concluded that a follow-up survey or additional actions are not warranted at this time.

Please forward a copy of this information to the local SSA office, GSA and your Regional Labor Management Representative for distribution to the Union Health and Safety Representative.

If you have any questions or need additional information concerning this report, please contact me on 410-965-6349. If you have any other environmental concerns, please contact our Environmental Hotline on 410 966-7026.



Dwight Lucas  
Office Environmental Health and  
Occupational Safety, SSA

Attachments

cc:

Jamie Bryant, PHS, Region VI (cover only)  
Selena Gibson, SSA, LMR (cover only)  
Francis Forster, PHS

**FACILITY ASSESSMENT CHECKLIST**

Building: Clinton, OK F.O. GSA Building #: OK1112  
 Address: 410 opal Ave SSA Building #: 798  
Clinton, OK 73601  
 SSA Facilities Manager/Contact Person (Name, Title, Phone #, Fax and e-mail):  
Shelly Thompson District Manager phone # 580-323-3901 Fax # 580-323-3856  
 Surveyor(s): Manesh Patel Date of Survey: 7/9/07

Date of Construction: June 1997

Brief Construction/Facility Description: Brick single story, roof - pitched sheet metal interior walls - wallboard, ceramic tile, floors - carpet tiles, ceramic tile and vinyl tile, ceilings - suspended box in tile, and wallboard.

Approximate Size of SSA Space: 4100 Square Feet

Number of SSA Employees on Roster: 7

Location of Parking: Below Building  Street Level  Street Lot  Attached Garage

Have there been any major renovations within: >5yrs  >2-5 yrs  1-2 yrs  <1yr  None   
 (Note: Consider the date of construction as well as the date of any major renovations and use the most recent date). If yes, explain:

Are there any maintenance shops or chemical processes in the building? Yes  No

If yes, explain:

Are there any pollutant sources in close proximity to the fresh air intake? (i.e. loading dock, cooling tower, sanitary/exhaust vents, etc., as well as surrounding area) Yes  No

If yes, explain:

Have any odors been reported? Yes  No

If yes, explain:

Has there been any water damage within the last 5 years? Yes  No  4 year ago March 2002  
If yes, explain the extent of the damage and approximate date of occurrence: water main broke, Majority of carpet was replaced, No damage to Drywall or other building components

Has the problem been corrected? Yes  No  Unsure

Explain: \_\_\_\_\_

Does the HVAC system appear to be well maintained? (i.e. cleanliness of supply/return grilles, mechanical area(s), if accessible) Yes  No  Unsure  Explain: \_\_\_\_\_

Are the occupants generally satisfied with the HVAC system hours of operation? Yes  No  Unsure

If no, explain: \_\_\_\_\_

What is the rated air flow (CFM/person) of the HVAC system? <5  5-20  >20  Unsure

Have any health or environmental studies been conducted? Yes  (obtain copies) No

Is an Indoor Air Quality Complaint Log maintained? Yes  (obtain copy) No

Source of HVAC Information: Manager

**SAMPLING:**

**Outdoors background**

Weather conditions: Humid Isolated thunder showers

Time: 2:00 am/pm Location: Parking Lot

CO<sub>2</sub> Result: 322 ppm Temperature 86.4 Relative Humidity 59.2

**Indoors**

Time: \_\_\_\_\_ am/pm Number of building occupants: 12 Location: North area

CO<sub>2</sub> Result: \_\_\_\_\_ % 617 ppm Temperature 74.4 Relative Humidity 34.6

Time: \_\_\_\_\_ am/pm Number of building occupants: 12 Location: South area

CO<sub>2</sub> Result: \_\_\_\_\_ % 598 ppm Temperature 78.4 Relative Humidity 36.4

Time: \_\_\_\_\_ am/pm Number of building occupants: 12 Location: Multipurpose Room

CO<sub>2</sub> Result: \_\_\_\_\_ % 734 ppm Temperature 74.3 Relative Humidity 39.4

Additional comments, observations or pertinent information: \_\_\_\_\_  
Information based on interview with onsite SSA EHS manager.