



SOCIAL SECURITY

MEMORANDUM

Date: 09/22/07

To: Lollie Druilini
AFGE Regional Health & Safety Officer

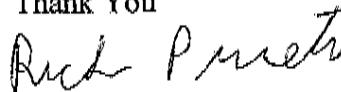
From: Rick Prieto,
SSA Facilities Team Dallas, TX

Subject: Indoor Air Quality Screening for The Bartlesville, OK District Office.

Attached is a copy of the indoor air quality screening recorded on a Facility Assessment Checklist (FAC) by the US Public Health Service (PHS) for the Office located at 900 Liesure Lane Bartlesville, OK. The FAC was conducted at this facility as part of our Indoor Air Quality Program. Based on the review of the FAC, we are not recommending any additional action for this facility at this time.

If you have any questions, please call me at 214-767-3104 in Management and Operations Support or E-mail me at the following address: ricardo.prieto@ssa.gov.

Thank You


Rick Prieto

SIR

AUG 7 2007

TO: Rick Prieto, Region VI
Social Security Administration

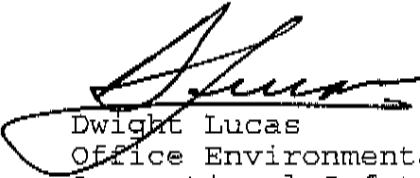
SUBJECT: Indoor Air Quality Screening--ACTION

Attached is a copy of the indoor air quality screening recorded on a Facility Assessment Checklist (FAC). The screening was completed on-site by the Public Health Service on July 23, 2007 for the Bartlesville Field Office located at 900 Leisure Lane, Bartlesville, OK (SSA#794).

The screening was conducted for this facility as part of our nationwide Indoor Air Quality program. Based on our review of the FAC we have concluded that a follow-up survey or additional actions are not warranted at this time.

Please forward a copy of this information to the local SSA office, GSA and your Regional Labor Management Representative for distribution to the Union Health and Safety Representative.

If you have any questions or need additional information concerning this report, please contact me on 410-965-6349. If you have any other environmental concerns, please contact our Environmental Hotline on 410 966-7026.



Dwight Lucas
Office Environmental Health and
Occupational Safety, SSA

Attachments

cc:
Jamie Bryant, PHS, Region VI (cover only)
Selena Gibson, SSA, LMR (cover only)
Francis Forster, PHS

FACILITY ASSESSMENT CHECKLIST

Building: Bartlesville F.O. OK GSA Building #: OK-1309

Address: 900 Leisure Lane SSA Building #: 794

Bartlesville F.O. OK

SSA Facilities Manager/Contact Person (Name, Title, Phone #, Fax and e-mail): _____

Charles Christensen, manager phone # 918-335-3331 Fax 918-335-2617

Surveyor(s): Mered Patel Date of Survey: 7/23/07

Date of Construction: Feb. 2001

Brief Construction/Facility Description: stand alone single story structure with brick exterior walls. Interior walls are wallboard, vinyl wall paper, texture, ceilings are suspended lay in tile, or wallboard. floors are carpeted or vinyl floor tile

Approximate Size of SSA Space: 4,800 Square Feet

Number of SSA Employees on Roster: 9

Location of Parking: Below Building ___ Street Level ___ Street Lot ___ Attached Garage ___

Have there been any major renovations within: >5yrs ___ >2-5 yrs ___ 1-2 yrs ___ <1yr ___ None

(Note: Consider the date of construction as well as the date of any major renovations and use the most recent date). If yes, explain: _____

Are there any maintenance shops or chemical processes in the building? Yes ___ No

If yes, explain: _____

Are there any pollutant sources in close proximity to the fresh air intake? (i.e. loading dock, cooling tower, sanitary/exhaust vents, etc., as well as surrounding area) Yes ___ No

If yes, explain: _____

Have any odors been reported? Yes ___ No

If yes, explain: _____

Has there been any water damage within the last 5 years? Yes ___ No ✓
If yes, explain the extent of the damage and approximate date of occurrence: _____

Has the problem been corrected? Yes ___ No ___ Unsure ___

Explain: _____

Does the HVAC system appear to be well maintained? (i.e. cleanliness of supply/return grilles, mechanical area(s), if accessible) Yes ✓ No ___ Unsure ___ Explain: _____

Are the occupants generally satisfied with the HVAC system hours of operation? Yes ✓ No ___
Unsure ___

If no, explain: _____

What is the rated air flow (CFM/person) of the HVAC system? <5 ___ 5-20 ___ >20 ___ Unsure ✓

Have any health or environmental studies been conducted? Yes ___ (obtain copies) No ✓

Is an Indoor Air Quality Complaint Log maintained? Yes ___ (obtain copy) No ✓

Source of HVAC information: Charles Anderson

SAMPLING:
Outdoors background

Weather conditions: Sunny

Time: 2:00 am/pm Location: Parking Lot

CO₂ Result: ___ % 310ppm Temperature 88.6 Relative Humidity 75.8

Indoors

Time: 11:00 am/pm Number of building occupants: 11 Location: North work area

CO₂ Result: ___ % 681 ppm Temperature 73.2 Relative Humidity ___

Time: 11:06 am/pm Number of building occupants: 11-4 Location: South work area

CO₂ Result: ___ % 674 ppm Temperature 73.0 Relative Humidity 55.2

Time: 11:10 am/pm Number of building occupants: 11 Location: multi purpose Rm

CO₂ Result: ___ % 718ppm Temperature 74.2 Relative Humidity 62.1

Additional comments, observations or pertinent information: _____
Information based on interview with onsite SSA EHS manager.